

Tennis Officials Information

If you have an interest to become a tennis official, the following steps must be taken before you can work as an official.

1. Make sure your membership is up to date: usta.com/membership
2. Take the Provisional Test on line with the 2011 Friend at Court book. It is 60 questions and an open book test. I would print a hard copy, take the test, then go on line and answer the questions: usta.com/officials
3. Once you have completed the test, go to: **ncsisafe.com** and answer the 5 questions for the background search.
4. Your background search takes 7-10 days to complete. You must go back to ncsisafe.com to check and see that you have passed.
5. You must apply for a NUCULA account. This system is set up for you to apply to work professional events, keep track of your work and get credit for it, and keep your evaluations recorded.
6. Nucula@usta.com

After this please contact Donna Williams for referral to work in your area

901-489-3263

DonnaMille@hotmail.com

If you have a complaint about a Tennessee Tennis official, please call or email Donna Williams or Brenda Witt.

If you have a question regarding the rules, please call or email Donna Williams or Brenda Witt.

The following tournaments are in need of tennis officials:

Tournament:

Referee's Name:

Tournament Date:

Referee's email and phone #:

Certifications required:

Please contact the referee regarding working at this event.

Uniforms: Honigs.com/usta

You will need tan pants/shorts and a belt (no capri's), the officials shirt (I would wear a visor/hat) tennis shoes and sox to complete your uniform.

USTA Officials Schools and Training Schedule for 2012:

Memphis: February

Memphis Chair School (Girls 18's National Clay Courts – July)

Nashville

Chattanooga/Murfreesboro

Knoxville

Upper East

USTA Tennessee Officials Mentoring Program

Our mentoring program consists of new tennis officials shadowing certified USTA officials. There is no pay for the first 8 hours and this may be worked in ½ day periods. A provisional tennis official must work under a certified official for at least 6 months before working by themselves. This is to be documented by the mentor and the official.

ITA Collegiate Work:

In order to work Collegiate tennis matches you must attend a chair school, then work collegiate events first roving, then doubles, then singles matches.

Linesman Work:

In order to do lines for professional tennis events, you must attend a line school clinic.

New Officials Letter

I am so glad to hear you are interested in becoming a USTA Tennis Official.

To begin with, there are several items you must address and complete before you can work as a tennis official.

1. Become a USTA member. Please apply or renew your membership at usta.com/membership
2. Complete a background check. This is paid for by the USTA. You are not allowed to work until this has cleared. [usta.com/about-usta/background screening program/](http://usta.com/about-usta/background-screening-program/)
3. Take and complete the Provisional Test (60 questions). Print a hard copy, take the test, then go on line, take and submit the test. usta.com/about-USTA/Officials/officials/
4. Apply for a NUCULA account. Nucula is the USTA Officials database for maintaining your work record, applying for professional events, registering for National schools, and applying for recertification at the end of the year. Usta.com/about-USTA/officials/NuculaPortal/

We have completed all of our training schools for 2011, but we can give you a provisional umpire certification based on the Provisional Test and 2 four hour days of on court shadowing with a certified official. Next year you will need to attend an official's school to maintain your certification.

Please send me your usta membership number and expiration date, email address, mailing address, and cell phone # as soon as possible.

I am looking forward to working with you!

Sincerely

Donna

Donna Mille Williams
USTA Tennessee Chairman of Officials
901-489-3263 (cell)
DonnaMille@hotmail.com